

# **NEW AND OPEN ACTIONS**

Action Ref.	Action	Owner	Update
EWG/20160510/01	To amend the EWG ToR to reflect the principle that members are required to act independently (as per the TEG ToR) and to remove an errant bullet point.	ElectraLink	19/05/2016: Completed
EWG/20160510/02	To distribute the updated risk register with the minutes.	ElectraLink	13/05/2016: Completed
EWG/20160510/03	To discuss the outstanding ETTOS CP WG actions at the next meeting.	ElectraLink	13/05/2016: On agenda
EWG/20160510/04	To check internally if theft data held by UKPN across its 3 networks can be shared with Crimestoppers.	PH	6/6/16: PH confirmed that this data can be used. Completed
EWG/20160510/05	To share some pictures of meter by-passes that could be used in the launch campaign.	KD	07/06/2016: Ongoing
EWG/20160510/06	PM to confirm whether he can help deliver Crimestoppers call centre staff training on behalf of suppliers and PH on behalf of electricity distributors.	PM/ PH	6/6/2016: PM and PH confirmed that they can help deliver training. Completed
EWG/20160510/07	To contact GTs and request a volunteer to help deliver Crimestoppers call centre staff training.	ElectraLink	6/6/2016: GTs contacted, however no volunteers have been found. Ongoing
EWG/20160510/08	To investigate whether sending notifications when tip offs are issued to the secure email platform would be possible and what the cost may be.	KO	6/6/2016: CCN to cover this potential change included on the agenda. Completed

Action Ref.	Action	Owner	Update
EWG/20160510/09	To circulate the security questionnaire to the EWG for comments before formally submitting it to Crimestoppers for response.	ElectraLink	20160513: Completed
EWG/20160510/10	To see whether it would be possible to clarify in the email header whether the tip off relates to commercial or residential property.	KO	07/06/16: This will be done. If the status of the property is unclear we will state this is unknown. Completed.
EWG/20160510/11	KO will clarify the auto deletion rules of emails on the secure platform. KO will also clarify the rules regarding the changing of secure passwords.	KO	07/06/16: Emails will auto delete 14 days after arriving in the system. Passwords will be changed on a 3 month cycle. This is automatic. Completed.
EWG/20160510/12	KO will clarify when user details are required by. KO will provide a timeline for tranches that late users can be added to the system.	KO	07/06/16: First deadline for user details was 30/05. The next deadline is 24 <sup>th</sup> June. We will add late users every 2 weeks to the system following testing mid July. Completed.
EWG/20160510/13	Once details of the SPOCs are received, then KO will send them an email requesting the number of user accounts that each party requires.	KO	07/06/16: Expect this to go out before 17 <sup>th</sup> June, but dependent on CCN002 approval. Ongoing.
EWG/20160510/14	To consider whether test scripts are required to test specific scenarios.	KO	07/06/016: We will prepare scripts to test different scenarios. Ongoing.